

Name: _____

Information Needed by Heart & Hands Christian Preschool

_____ **Health Appraisal Form:** (Green Form) This needs to be filled out by your doctor (or nurse) to ensure that immunizations are up to date and that we are aware of any health concerns for your child. Please be sure the parent section is signed by you, the immunization section by a nurse/doctor and the back of the form by your health professional.

_____ **Kalamazoo DHS Form:** (Central Registry) (Yellow Form) Two of these forms were included in your packet in case you have two people who may want to help in the classroom (for example dad or grandma) during the year. This form is a check to be sure that no one who will be in the classroom is on the DHS Central Registry. We send the forms to the DHS office and **you will get the results of the check in the mail at your house. Please be sure to bring this letter from the DHS to the preschool so we have it on file.**

_____ **Statement of Criminal Conviction:** (Blue Form) There are also two of these included in your packet. Complete the information for each person who wishes to participate in the classroom.

_____ **Child Information Record (Paper):** (White Form) This also is a state form and is kept on record in case of any emergencies.

_____ **Photo Release & Walking Field Trip Release** (Purple Form)

_____ **Registration fee paid.**

_____ **Tuition** – September and May are due together by the first day of preschool. Make checks payable to VUMC.